



Al-Ameen Memorial Minority College

(Established under Article 30 of the Constitution of India as a Muslim Minority

Govt. Aided General Degree College, Affiliated to the University of Calcutta

and included Under Section 2(f) and 12B of the UGC Act, 1956.)

Jogibattala, P.O.- Dakshin Gobindapur, P.S.- Baruipur, Dist.-South 24 Parganas, Pin-700145

Phone No.: 033 2437 0111, Email: alameenmemorial@gmail.com, Website: alameenmemorial.org

Ref. No.:

Date:

ACADEMIC SESSION

The academic session commences from 1st of July every year till the 30th of June of the following year like all other day colleges under the University of Calcutta.

The college hour being from 10 a.m. to 5 p.m. normally.

MEDIUM OF INSTRUCTION

The medium of instruction is Bengali and English.

RULES FOR STUDENTS AND GUARDIANS

CLASSES AND ATTENDANCE: As per rules of the University of Calcutta, a student must attend a minimum of 75% of the total number of lectures delivered plus tutorial in each subject in order to become a regular student.

DISCIPLINE: The discipline of a college plays an important role in imparting good education among the students. The College, therefore, seeks co-operation of all students, guardians in the matter of strict observance of the rules of academic discipline. A student may even be expelled from the college on the grounds of violation of rules, indiscipline, misconduct and such other activities. Smoking, spitting inside the college premises, loitering on the corridor, shouting or screaming, use of mobile phones, etc. are strictly prohibited.

EXAMINATION: The College conducts examinations as per the Calcutta University instructions. Unit Tests and Class Tests are held in the college. Appearing in the unit tests and class tests are mandatory for students. To be properly informed about different circulars issued by the University, to be registered with the University on time, and to have information of the University Examinations and filling up of forms, etc, the students are asked to attend college regularly and get in touch with the college office. The College cannot be held responsible on those matters for any lapse on the students' part.

ENROLMENT: After each semester, students have to enrol themselves with payment of fees to be fixed by the College.

TO FOLLOW THE NOTICE BOARD: Students must abide by every notice issued to them. They must follow the notice board regularly and carefully while entering and leaving the college. No excuse shall be entertained if the notices are ignored or overlooked.

TRANSFER: A student seeking transfer at any time in his / her whole course of studies shall have to pay all annual charges in full plus the transfer fee.

STUDENTS' UNION: Since the College is a Religious (Muslim) Minority Institution of higher learning under Article 30 of the Constitution of India, there is not any form of student Union nor there shall be any form of student union in the College.

LIBRARY: The library of the college is kept open for the students from 12p.m. to 3p.m. The students will be charged with fine for late in return of library books, for late in payment of monthly tuition fee, damage of any property of the college (the amount of fine will depend upon the extent of damage caused by the student),

COLLEGE MAGAZINE: The college brings out its Annual Magazine "NIHARIKA" which manifests itself the tastes and choices of our college community as a whole.